



**Minutes of the Regular Meeting of Council
held February 26th, 2020
In Council Chambers**

In Attendance:

Council: Councillor Fennema (Acting Mayor)
Councillor LePoidevin
Councillor Watt-Senner
Councillor Jenkinson (via telecommunication)

Staff: Rodney Holland, Chief Administrative Officer
Laura McMaster, Director of Finance
Vern Hilman, Director of Public Works
Joe Pacheco, Fire Chief
Dave Christie, Economic Development Officer
LeEtta LaFontaine, Recreation Director

Public: Norm DeLong

Agenda

Acting Mayor Fennema called the meeting to order at 5:30 pm.

Acting Mayor Fennema requested a motion to adopt the agenda and requested the declaration of any new business.

Resolution 02-26-35 M/S Councillor Watt-Senner/ Councillor LePoidevin
"Motion to adopt the Agenda"

Carried

No new business was declared.

Delegation

None

Minutes from the Previous Meetings

Resolution 02-26-36 M/S Councillor Watt-Senner/ Councillor LePoidevin
"Motion to adopt the minutes of the Regular Meeting held January 22nd, 2020"

Carried

Resolution 02-26-37 M/S Councillor LePoidevin/ Councillor Watt-Senner
"Motion to adopt the minutes of the Special Meeting held January 16th, 2020"

Carried

Resolution 02-26-38 M/S Councillor LePoidevin/ Councillor Watt-Senner
"Motion to adopt the minutes of the Special Meeting held February 11th, 2020"

Carried

Acting Mayor Fennema called for discussion.
No discussion.

Business Arising from the Minutes

None

Councillor Reports

Councillor LePoidevin had nothing to discuss.

Councillor Watt-Senner provided a report covering the last two meetings at the RDBN.

Councillor Watt-Senner noted the Regional District will be working with municipalities within the RD to develop business plans.

A delegation reported on the state of the Stuart Nechako Manor in Burns Lake. Although this structure is relatively new, they have been having continuous problems with their electrical systems. They are also having trouble with water. There have been several events of flooding which required the relocation of residents. These occurrences are disruptive for the facility and its residents. They are concerned by the stress experienced by residents and visitors alike. The function of the facility and the viability of the structure are also a consideration. Several of the Pods or units have seen re occurring problems. Are these Pods worth saving? Or should they be demolished and rebuilt?

The RDBN is considering broadcasting public meetings live on Facebook. Due to low attendance, the RDBN is considering live streaming in effort to improve public awareness of the activities of the board. A pilot project will be undertaken to determine viewer interest.

The salvage of burnt timber from the Shovel & Island Lake fires was discussed. There is a small window of time in which to salvage this fire damaged wood. Where the burnt timber falls within an operating area and the company is not interested in harvesting for their own use, the RDBN would like to see the wood sold to ensure it is utilized. There are 8 million cubic metres of burnt forest for consideration. These concerns will be elevated to the Ministry of Forests.

The RDBN continues to receive complaints about unsightly properties in the RDBN. The RDBN has sent letters to the property owners asking them to clean-up their property. If nothing is done, action will be taken this spring.

Further to the Outdoor Recreation Study conducted by the RDBN, they had not listed the Village of Fraser Lake on their list of Open Houses. That was brought to the organizer's attention. The Outdoor Recreation Study Open House is now scheduled for Fraser Lake on March 9, 2020 from 11:30 to 1:30 pm.

Acting Mayor Fennema attended the Regional Wastewater meeting the afternoon of January 16th. The meeting was with Chief Archie Patrick of the Stelat'en and Chief Larry Nooski of Nadleh Whut'en.

On January 27th Acting Mayor Fennema attended a meeting with a temporary worker and his employer. The meeting was not what Councillor Fennema had anticipated. The persons involved were asking Village support for renewal of a work permit for the foreign worker.

On February 11th Acting Mayor Fennema attended the budget meeting.

Councillor Jenkinson thanked the Public Works crew for removing snow around fire hydrants.

Councillor Jenkinson advised he's been in contact with Val Erickson of New Gold. He intends to drop by her office in Vanderhoof, B.C. on his way back to Fraser Lake to bring himself up to date with the Blackwater project.

Resolution 02-26-39 M/S Councillor Watt-Senner/ Councillor LePoidevin
"Motion to receive the Councillor Reports"

Carried

Acting Mayor Fennema called for discussion.
No discussion.

Accounts Payable

Resolution 02-26-40 M/S Councillor Watt-Senner/ Councillor LePoidevin
"Motion to adopt Accounts Payable and Payroll in the amount of \$956,050.50"

Carried

Acting Mayor Fennema called for discussion.
No discussion.

Correspondence List

None.

Business from the CAO

Regional Wastewater system proposal:

CAO Holland advised this proposal is on hold. Both Chief Nooski and Chief Patrick felt both discussion of the proposed partnerships and decisions around the project were being pressured by the intake deadline. Although a date has not been set to further discussions, the initiative has been postponed to a later date.

Settlement and Reconciliation negotiations – Cheslatta Carrier First Nation:

Although this process does not directly impact the physical boundaries of either the Village or the Community Forest, the following is brought to Council's attention. The Province and Cheslatta First Nations have reached an agreement for proposed land base agreements south of Fraser Lake near Cheslatta Lake. Consultation with impacted users, such as trappers, ranchers, guide outfitters, is continuing.

UBCM Funding – Emergency Support Services:

An application under the Community Emergency Preparedness funding stream to modernize our Emergency Support Services is proposed. The funding would be used to purchase equipment that meets the modern standard for ESS operations.

Resolution 02-26-41 M/S Councillor LePoidevin/Councillor Jenkinson

"Motion to apply to the UBCM Community Emergency Preparedness fund under the Emergency Support Services funding stream for up to \$25,000.00 to purchase equipment to modernize the Fraser Lake Emergency Support Services team's inventory of equipment"

Carried

Replacement of the Village Backhoe:

On Friday January 31st, a Public Works employee was clearing snow from the arena parking lot when our 2005 Case 580 Backhoe suffered a catastrophic engine failure after the turbo collapsed. Due to the anticipated costs of repair and age of the machine, Administration recommended replacement of the backhoe. The backhoe has in fact been replaced following Council's support of the proposal. A resolution is requested to formalize the authorization to purchase the backhoe and expend the required funds.

Resolution 02-26-42 M/S Councillor Jenkinson/ Councillor Watt-Senner

"Motion to purchase a new Case 580 backhoe for \$145,665.00"

Carried

Resolution 02-26-43 M/S Councillor LePoidevin/ Councillor Watt-Senner

"Motion to expend \$145,665.00 for the purchase of the new backhoe from the Northern Capital Planning Grant"

Carried

Replacement of the Village Bobcat:

The cost of repairing the Village Bobcat is \$67,000.00

The cost of purchasing a new T650 Bobcat is \$73,000.00 plus applicable taxes. The Village can recoup the GST. An offer of \$13,500.00 to purchase the old bobcat has been received. A new Bobcat comes with a two year or 2000-hour warranty.

Director of Public Works, Vern Hilman has obtained quotes and made inquiries with three different manufacturers of Skid Steer loaders: Finning, Caterpillar and Bobcat. The preferred machine is from Bobcat.

Resolution 02-26-44 M/S Councillor Jenkinson/ Councillor LePoidevin

"Motion to purchase a new Bobcat for \$82,213.60"

Carried

Resolution 02-26-45 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to expend \$82,213.60 from the Northern Capital and Planning Grant Reserve for the purchase of the new Bobcat skid steer"

Carried

SCBA Replacement Initiative – NKDF Funding opportunity:

The Fraser Lake Fire Department maintains an inventory of Self-Contained Breathing Apparatus (SCBA). This is important safety equipment for our fire fighters. Most of our SCBAs are nearing the end of their service life.

Funding in the amount of \$75,000.00 has been received to replace our SCBAs. Administration is requesting Council's support to leverage this funding by applying to NKDF for an additional \$75,000.00. If successful, the Village will be able to replace 16 of our 18 SCBA.

Resolution 02-26-46 M/S Councillor LePoidevin/ Councillor Watt-Senner

"Motion to apply to NKDF for up to \$75,000.00 to replace Self Contained Breathing Apparatus for the Fraser Lake Fire Department"

Carried

Kal's RePlay Fund:

This year, Kal Tire is offering funding under their Kal's RePlay Fund. The funding supports use of recycled Canadian tire products.

Inquiries have been made with the BC Administrator for this program. The maximum funding available is \$35,000.00; however, the typical level of funding is \$20,000.00. Quotes have been obtained from companies who provide rubber materials for playgrounds. This funding would contribute toward the installation of impact reduction matting under the playground structures in Kin Park.

Resolution 02-26-47 M/S Councillor LePoidevin/ Councillor Watt-Senner

"Motion to apply to the Kal's RePlay Fund for up to \$25,000.00 to install impact reduction matting under the playground equipment in Kin Park, using recycled tire products from Canada"

Carried

Arena Ice Plant Repairs – update:

As an update to the malfunction of the Arena Ice Plant in December 2019, the invoice from Yeti Refrigeration has been received. The service call and repairs completed in December came to \$12,343.00.

At the core of the malfunction is the control panel. This item is old and obsolete. Its malfunction caused several other mechanical malfunctions. The control panel needs to be replaced at a cost of \$80,000.00. The annual service was also conducted at the same time. The ammonia stack sensor and a water treatment system for our ice plant condenser are required. The composition of the Village water is negatively impacting our new condenser by depositing scale and eroding metal components. The control panel, sensor and water treatment system can be used in any future ice plant replacement. Including the cost of repairs in December, the total cost of this equipment repair and replacement is \$111,650.00

Discussion of equipment life expectancies. Although nothing is guaranteed, our existing ice plant should last another 8 to 20 years.

There are potential funding partners for this work. Administration proposes applications to NDIT, NKDF and the RDBN for funding.

Resolution 02-26-48 M/S Councillor Watt-Senner/ Councillor LePoidevin

“Motion to apply to NDIT under the Community Halls and Recreation Funding stream for up to \$30,000.00”

Carried

Resolution 02-26-49 M/S Councillor Jenkinson/ Councillor Watt-Senner

“Motion to apply to NKDF for up to \$50,000.00 to assist with the replacement of the Control Panel and the Ammonia Stack sensor for the Fraser Lake Arena ice plant”

Carried

Resolution 02-26-50 M/S Councillor LePoidevin/ Councillor Jenkinson

“Motion to apply to the RDBN for up to \$50,000.00 to assist with the cost of replacing the Control Panel and the Ammonia Stack sensor for the Fraser Lake Arena ice plant”

Carried

Community Forest Update:

CAO Holland provided an update on the Community Forest. He noted the CF has been operational for the past 4 months. A total of 38,000 m³ have been delivered to the scales. The day to day operations of the CF fall under the oversight of our Foresters; Jason Regnier and Dave Johnson. To ensure our accounting practices are correct, we have contracted KPMG to complete the books for the CF for 2019. With a good foundation in place, Village staff will undertake the day to day management of costs and revenues from the CF.

CAO Holland commented about Village commitments for the use of revenues from the CF in our application to the Province. The revenue from the CF was to be used to improve community capacity, infrastructure, and resiliency. Although there have been limited revenues so far, Administration would like to take steps to establish a bylaw that sets these issues out and creates a financial reserve to ensure most of the liabilities associated with the CF are covered.

Community Child Care Spaces Funding application:

CAO Holland shared the response from the Fund Evaluation Committee. The Committee has asked for a significant amount of information in a relatively short period of time. CAO Holland advised some of the requested information related to proposed services and programming should be answered by a subject matter expert. He suggested, if Council would like to pursue this initiative further, a consultant should be considered. The requested information would take a significant amount of time and money to gather and childcare is not a service in which Municipal staff have expertise, staff capacity and expertise are a concern.

A discussion followed. Council agreed, to pursue this matter further, hiring a consultant would be appropriate. The response from the Evaluation Committee clearly indicates existing childcare spaces are not eligible for any portion of this funding. The purchase of the business is not eligible. Proposed renovations require engineered drawings and contractor estimates, etc. The short timeline and the significant list of information or clarification requested is not manageable.

Resolution 02-26-51 Councillor Watt-Senner/Councillor LePoidevin

“Motion to take no further action on our Community Child Care application”

Carried

2020 Capital Projects:

CAO Holland noted, at the February 11, 2020 budget meeting, Council provided their support for the proposed Capital projects and purchases for 2020. At the same time, Council requested clarification around how projects would be funded. An updated list with the requested information is provided.

CAO Holland noted projects 1 to 8 are in the works. The funding applications have either been forwarded or Council has authorized an application.

1. 4th Lagoon Overflow Lagoon – grant approved
2. Berm at White Swan Park – CN Side of Road – Soil from 4th Lagoon
3. Sewage Lagoon Platform – Grant Approved (in with 4th Lagoon Project)
4. Soccer Field Remediation – Funds received (immediate)
5. Lower MM Trails Clean Up – Grant pending (Wildfire Preparedness Day Event)
6. ESS Computers / Printers – ESS NESST Training – UBCM grant dependant
7. Ice Plant EMC Panel & Ammonia Stack Sensor replacement
8. Solar Array at Complex – Grant pending (BC / Federal Clean Energy)

The remaining Capital Projects require a formal resolution of Council to authorize expenditures to complete the project:

9. White Swan Lighting Project – Grant funding received from NDIT
This project will install lighting at the boat launch, campground & picnic shelter parking area.

Resolution 02-26-52 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$9,725 from the Community Works Fund for the White Swan Lighting Project"

Carried

10. Fraser Lake Villa Trailer Park Development (immediate):

This project involves the survey of the trailer park. The contracted engineer will lay out a modular home park proposal. Administration would also like the engineer to propose the layout of buried infrastructure. This will create a shelf ready project.

CAO Holland noted this area is Brownfield development. Soil samples will be collected and sent for analysis to ensure there is no soil contamination that may create liabilities for the Village in the future.

Resolution 02-26-53 M/S Councillor Jenkinson/Councillor Watt-Senner

"Motion to expend \$3,500.00 from Community Works Fund to hire an engineer to survey the Fraser Lake Villa Trailer Park and to develop a site and infrastructure plan for future development of a modular home park"

Carried

11. Arena Signage & Lighting:

This project will be delayed to the 2021 budget year.

12. Ball Field #2 Refurbish:

This project will improve the appearance and function of the infield by placing matting and red clay in the infield.

Resolution 02-26-54 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to apply to NDIT for up to \$10,500.00 to refurbish the #2 Ball Field"

Carried

Resolution 02-26-55 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to expend \$4,500.00 from the Community Works Fund to refurbish Ball Field #2"

Carried

13. Ball Field #1 Dugout Replacement:

The dugouts on this ball field need maintenance or replacement. Council would like a concrete pad under the dugout structure. If the wooden structures can be refurbished, they should be. Otherwise, they will be replaced with a steel dugout structure like those on Ball Field #2

Resolution 02-26-56 M/S Councillor LePoidevin/Councillor Jenkinson

"Motion to apply to NDIT for up to \$5,364.00 to refurbish the dugout on Ball Field #1"

Carried

14. Sand for Beach, Playground and Volleyball area:

Resolution 02-26-57 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to expend \$1,200.00 from the Community Works Fund to hire a contractor to haul sand to White Swan Beach, Playground and Volleyball area"

Carried

15. Running Raw Water to White Swan Washrooms:

The water supply to these washrooms must be delivered by our Public Works Crew. It is common on weekends for these washrooms to run out of water. This creates problems. This project will provide a water supply to these washrooms from our pumphouse near the lake.

Resolution 02-26-58 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to apply to NKDF for \$3,890.00 to put in lines to bring running raw water to the White Swan Washrooms"

Carried

Resolution 02-26-59 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend up to \$3,893.00 from the Community Works Fund to put in lines to bring running raw water to the White Swan Washrooms"

Carried

16. Adult Learning Centre Purchase and Renovation:

NDIT has approved our application for funding to purchase the Adult Learning Center. The funding approved is \$98,000.00. The overall cost of this project is 284,420.00. Applications have already gone forward to NKDF and the RDBN. The Village portion of this project is anticipated to be \$10,800.00. This project is eligible for Community Works Funding.

Resolution 02-26-60 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to expend \$10,800.00 from the Community Works Fund to purchase and renovate the Adult Learning Centre to create a Community Service Centre"

Carried

17. Dig and Replace Three (3) Water Main Valves:

CAO Holland noted this activity has been on the project list for several years. This is a labour-intensive project. Public Works and Administration would like to hire an excavator to assist with this project to reduce the time required to complete this work. Administration has also reduced the scope of this project to three water main valves for 2020.

Resolution 02-26-61 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$9,000.00 from the Community Works Fund to hire an excavator for digging and replacement of the three Water Main valves"

Carried

18. Clean and Inspect the Water Tower:

This inspection is a requirement as it directly relates to the quality of our drinking water. This project involves a diver visually inspecting the water tank and removing accumulations of silt from the tank. As this supports drinking water, Administration feels this is eligible for Community Works Funding.

Resolution 02-26-62 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to expend \$10,700.00 from the Community Works Fund to clean and inspect the Water Tower"

Carried

19. Rebuild Water Flygt Pump:

The Water Flygt Pump is intrinsic to our drinking water distribution system. The Village does not have a spare, as our spare has been put into operation in the system. This expenditure is to rebuild the pump that failed to ensure we have a spare pump in the future.

Resolution 02-26-63 M/S Councillor Jenkinson/Councillor Watt-Senner

"Motion to expend \$8,000.00 from the Community Works Fund to Rebuild the damaged Water Flygt Pump"

Carried

20. Southside Lot Burn Pile and Leveling:

This past summer, the Village removed most of the trees off Lots 14, 15, 16 and 17 in the Southside Subdivision. The sale of the trees generated enough revenue to cover the cost of logging and piling. This coming year, Administration would like to burn the debris piles and have the area grubbed. This will be funded through the expenditure of the remaining log sale revenue plus an additional \$3,400.00 from our Community Works fund.

Resolution 02-26-64 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to expend \$3,400.00 from the Community Works Fund to clear debris from Lots 14, 15, 16 and 17 and grade the hillside"

Carried

21. Curling Rink & Dressing Room Upgrade – Carbon Action Production Program:

The Village of Fraser Lake is a signatory of the Carbon Action Reduction Initiative program. As a signatory, the Village has committed to taking steps to reduce our consumption of energy. This comes in the form of electricity and gas. Every other year the Village conducts an energy audit in partnership with BC Hydro. These audits identify projects that can be undertaken to reduce our consumption of energy. The replacement of our inefficient lighting in our Arena dressing rooms and the curling rink is an initiative that supports our commitment to reduce our carbon footprint. Administration proposes this project will be funded in partnership with NDI.

Resolution 02-26-65 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to apply to NDI for up to \$13,265.00 to upgrade the lighting in the Curling Rink and Arena Change Rooms to LED"

Carried

Resolution 02-26-66 M/S Councillor LePoidevin/Councillor Jenkinson

"Motion to expend \$5,685.00 from the Community Works Fund to upgrade the lighting in the Curling Rink and Arena Change Rooms to LED"

Carried

22. Asset Management Project:

This funding has already been approved. In the next year, Administration will expend \$15,000.00 toward advancing our Asset Management Plan. As the Village is working with Public Sector Partners for Progress, CAO Holland will speak with them to determine where this money would best be used.

23. Bobcat Replacement:

This matter has already been dealt with by Council. The purchase of a new bobcat has been approved.

24. Arena East Doors Replacement & Insulation:

The east side of the arena experiences significant heaving each year due to frost infiltration under the arena slab. This project will excavate along the east side the arena. 6 inches of insulation will be installed to prevent the annual problem. Compaction of the fill material will limit the amount of water that will be able to settle into this area. To further reduce the accumulation of water, commercial quality gutters will be installed along the eve.

Resolution 02-26-67 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to expend \$11,770.00 from the Northern Capital and Planning Grant reserve to install gutters, insulation, and concrete pads at emergency exits along the east wall of the arena to address heaving problems"

Carried

25. Fire Hall Concrete Floor & Drain Repair:

This project is underway. The concrete in the third bay in the Fire Hall crumbled. It has been removed. A sump well and pump is being installed and the foundation material for the new concrete slab has been improved.

Resolution 02-26-68 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$7,166.00 from the Northern Capital and Planning Grant reserve to repair and replace the concrete floor and drainage in the third bay of the Fire Hall"

Carried

26. Water Plant Generator & Plug / Hardware:

This is an emergency preparedness initiative. It is not eligible for funding under the UBCM Community Preparedness funding. If there was a prolonged power outage, the community is at risk of running out of water. Our water treatment facility is not equipped with an emergency generator. Administration proposes the installation of an emergency generator to ensure the community maintains its supply of potable water in

emergencies through the purchase of a generator and wiring the generator into the Water Treatment plant electrical system.

Resolution 02-26-69 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to expend \$28,000.00 from the Northern Capital and Planning Grant reserve to purchase a generator and to install the wiring from the generator to the Water Treatment Plant electrical system to ensure our water treatment plant remains operational during emergencies"

Carried

27. Replace PW Street Sweeper:

The existing street sweeper is worn out. Director of Public Works Vern Hilman has been searching for a replacement. Aside from the purchase of a new street sweeper for \$253,000.00, the only good used street sweeper on the market is a 2018 model with extensive hours for \$203,000.00.

A discussion followed around new versus used. This included warranty versus no warranty.

Resolution 02-26-70 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to expend \$253,000.00 from the Northern Capital Planning Grant reserve to purchase a new street sweeper"

Carried

28. Replace PW Backhoe:

This matter has already been addressed by Council. The purchase of a new backhoe occurred.

29. Fire Department SCBA's (16) grant pending:

This matter has already been addressed by Council. An application to NKDF has been approved.

30. Neptune Water Meter Reading System Upgrade:

This expenditure supports our Water Conservation Plan. Several years ago, the Village installed water meters on 15 commercial properties. The software on our meter reader is outdated and no longer functional. This expenditure updates our software and enables meter reading. The long-term goal is to first provide water users with feedback on their consumption. After the feedback period, the hope is to establish a bylaw to bill for commercial water consumption through incremental billing rates based on true consumption.

Resolution 02-26-71 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$5586.00 to update our Neptune Water Meter Reading system"

Carried

31. Roof Over Water-fill Station and Arena Entrance:

This is a safety initiative to prevent snow/ice and other debris from falling off the arena roof onto persons entering the arena or using the water dispensing station.

Resolution 02-26-72 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$4,066.00 to construct a roof over the arena entrance and the water dispensing station"

Carried

32. Raising our Fire Hydrants:

Over the years, dirt, sod and other materials have accumulated around some of our fire hydrants. The reduced height impacts the Fire Department's ability to connect high capacity hoses to six (6) of our fire hydrants. Public Works would like to install a 12-inch lift and a longer service bolt on these 6 fire hydrants.

Resolution 02-26-73 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to expend \$5554.00 to purchase Fire Hydrant hardware to lift 6 hydrants 12-inches"

Carried

33. Arena Alarm Panel:

This alarm panel monitors fire, water and ammonia at the arena. The panel is no longer reliable. False alarms are being generated every time there is a power bump. Replacing this alarm panel should address this problem.

Resolution 02-26-74 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$2717.00 for the replacement of the Arena Alarm panel"

Carried

34. Handicap Door Assists – Office, Complex & Arena:

Access to Village facilities can be improved through the installation of Handicap door assists. Administration has noted an increase in the number of residents who are now wrestling with a walker, cane or wheelchair as they try to enter the Village Office, the Arena or the Curling Rink. There may be grant funding available for this project through NDIT or NKDF.

Resolution 02-26-75 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to apply to NDIT for up to \$11,235.00 for the installation of Handicap Door assists on the Village Office, the Arena and the Curling Rink doors.

Carried

Resolution 02-26-76 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to apply to NKDF for up to \$8,025 for the installation of Handicap Door assists on the Village Office, the Arena entrance and the Curling Rink entrance doors"

Carried

Resolution 02-26-77 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to expend \$2,408.00 to install Handicap Door Assists on the Village Office, the Arena entrance and the Curling Rink entrance doors"

Carried

35. Rototill White Swan Volleyball Courts:

This is a maintenance activity. The volleyball court at White Swan Park is becoming overgrown with weeds. To address the weeds and to create some loft in the sand in the court, Administration is proposing to hire a local with a tractor mounted roto tiller for this purpose.

Resolution 02-26-78 M/S Councillor Watt-Senner/Councillor Jenkinson

"Motion to expend \$500.00 to have the White Swan Park volleyball court roto tilled"

Carried

36. Painting the Municipal Office Garage facia:

The paint around the garage facia is peeling. The facia needs to be scraped and repainted.

Resolution 02-26-79 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$1,200.00 to paint the facia on the Village Office Garage"

Carried

37. Public Works Office Siding and Balusters:

This initiative addresses two issues: the appearance of the Public Works Office and improving energy efficiency of the structure. This initiative will install insulation on the exterior of the building, strapping and siding. To ensure the siding is protected from damage, Director of Public Works Vern Hilman would like to install balusters.

Resolution 02-26-80 M/S Councillor LePoidevin/Councillor Watt-Senner

Motion to expend \$49,968.00 to install insulation, siding and balusters at the Public Works Office"

Carried

38. PW Wood Shop Heat:

The heater in the Public Works Woodwork shop has died. This expenditure will replace the broken-down heater with a modern equivalent.

Resolution 02-26-81 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to expend \$4,600.00 to replace the heater and wiring in the Public Works Woodwork shop"

Carried

39. Bobcat Repairs:

This cost has already been incurred. It relates to the assessment of the bobcat skid steer. The machine was dis assembled by Williams Machinery to determine the extent of the damage.

Resolution 02-26-82 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$7,000.00 for the disassembly and evaluation of the old bobcat"

Carried

40. Demolish Endako Mine Town Office (immediate):

For years, Endako Mine leased the building on the north side of the Public Works compound as their town office from the Village. In January, a significant water leak was discovered pouring out of the building. Our Public Works team went into the building to address the water leak. They found the building to be heavily infested by mold. Director of Public Works Vern Hilman feels the building should be torn down.

CAO Holland contacted the Property Management representative for Endako Mine, Stephen Burt, to advise of this water leak, the mold problem and to ask about their intentions for the building in the future. Correspondence was received indicating Centerra Gold was no longer interested in the building and they would like to terminate their lease.

There was furniture and tools in the building. Director of Public Works inquired with Stephen Burt about these items. Mr. Burt advised Centerra Gold was not interested in these items.

As a derelict, unhealthy building, Administration is proposing the building should be removed from the Public Works compound. The cost associated with the demolition relates to the hiring of an excavator to take down the structure. It will be burned on site.

Resolution 02-26-83 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to demolish the Endako Mine Town Office and to expend \$2,000.00 for that purpose"

Carried

41. Concrete Splash Pad for WW Dump Station:

Although the Commercial Wastewater dump has seen limited use, Administration is proposing an improvement to the site. The facility lacks a splash pad at the wastewater disposal site. Our Public Works can prep the site and place the concrete. Should wastewater spill or splash when dumping occurs, the material will be contained. This will support the environmental integrity of the site.

Resolution 02-26-84 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$664.00 to construct a wastewater splash pad at the commercial wastewater disposal facility"

Carried

42. Signs for MM Trails:

Public Works and Recreation would like to place trail signs on Mouse Mountain Trails. The proposed signs include a trail map at the entrance to the trails and then colour coded signs at the intersections of the various trails.

Resolution 02-26-85 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$2,575.00 to purchase signs and materials for Mouse Mountain Trails"

Carried

43. Landscape Plan for Highway 16 corridor:

Administration would like to develop a landscape plan for the Highway 16 corridor to guide the development of landscaping along the corridor. The landscaping will improve the appearance of our highway corridor and will entice more travellers to stop in Fraser Lake.

Resolution 02-26-86 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$2,200.00 to develop a landscape plan for the Highway 16 corridor"

Carried

44. Museum Door:

The front door of the Visitor Centre is home made. To improve the appearance of the door, Public Works would like to refurbish the door.

Resolution 02-26-87 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$1,000.00 to refurbish the front door of the Visitor Centre/Museum"

Carried

45. Map Cabinets:

This is a capital purchase. The Village holds many schematics for buried infrastructure. The map cabinets will improve our method of storing and managing these important documents.

Resolution 02-26-88 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$1,500.00 for the purchase of two map cabinets to store schematics"

Carried

46. Welcome to Fraser Lake Signs:

Council would like to update the "Welcome to Fraser Lake" signs. Administration feels this may be a couple of year project. We first need to determine a design and second need to identify a sign builder. An anticipated cost is \$40,000.00 but that will vary depending on the design and material chosen for our "Welcome to Fraser Lake" sign.

Resolution 02-26-89 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to expend \$40,000.00 on the design, construction and installation of "Welcome to Fraser Lake" signs"

Carried

47. Forty (40) New Plastic Tables:

Administration is proposing this initiative with the understanding it would be dependant on a successful grant application to NDIT. The Village has an inventory of tables that are used for public events. Our current tables are damaged/broken/ beyond their useful life.

Resolution 02-26-90 M/S Councillor LePoidevin/Councillor Watt-Senner

"Motion to apply to NDIT for \$5542.00 to purchase new public event tables"

Carried

Resolution 02-26-91 M/S Councillor Lepoidevin/Councillor Watt-Senner
"Motion to expend \$2,376.00 for the purchase of new public event tables"

Carried

48. Five (5) Picnic Tables & Bases for White Swan RV Park:

The White Swan RV draws visitors from all over North America and Europe. Feedback from these visitors identify the lack of picnic tables at the RV sites is an issue. Administration would like to install 5 new picnic tables on concrete pads for the coming summer. This is a grant dependant activity.

Resolution 02-26-92 M/S Councillor LePoidevin/Councillor Watt-Senner
"Motion to apply to NDIT for \$7,466.00 to install 5 new picnic tables on concrete pads in the White Swan RV Park to enhance the camping experience at this location for our tourists"

Carried

49. Arena Ladies Washrooms:

This upgrade is intended to improve privacy and to enlarge the toilet stall for parents of young children and wheelchair accessibility. This is a grant dependant activity.

Resolution 02-26-93 M/S Councillor Watt-Senner/Councillor LePoidevin
"Motion to apply to NDIT for \$7,000.00 to update the stalls of the Ladies Washroom at the Fraser Lake Arena"

Carried

Resolution 02-26-94 M/S Councillor Watt-Senner/Councillor LePoidevin
"Motion to expend \$3,000.00 to update the stalls of the Ladies washroom at the Fraser Lake Arena"

Carried

50. Airport Runway Crack Sealing:

The Fraser Lake Airport runway has not been crack sealed for several years. It has developed some significant defects as a result of the freeze/thaw cycle. Administration has learned about a new process for sealing cracks on runways. A polymer-based treatment is longer lasting and more resilient to expansion/contraction.

This past year, the Village logged some of the Airport Lands. The sale of the logs generated approximately \$200,000.00 for the Airport Reserve Fund. Administration proposes using \$50,000.00 of that to polymer seal the cracks in the Airport runway. The Fraser Lake airport is an expensive asset. Failing to take preventative action will see more significant deterioration of the surface in the years to come.

Resolution 02-26-95 M/S Councillor Watt-Senner/Councillor LePoidevin
"Motion to expend up to \$50,000.00 from the Airport Reserve Fund to complete polymer crack sealing on the airport runway"

Carried

51. Fire Department Rescue Ropes:

The ropes, clevises and shackles used by the Fire Department for high angle rescue are 20 years old. This equipment needs to be replaced. The Fire Department Reserve is used to replace such equipment.

Resolution 02-26-96 M/S Councillor Jenkinson/Councillor LePoidevin

"Motion to expend \$4,000.00 from the Fire Department Reserve to purchase new ropes, clevises and shackles for the Fire Department for high angle rescue activities"

Carried

Meeting Room Rental Policy:

Administration has proposed an updated Meeting Room Rental policy. The policy references the Arena Code of Conduct to users of the Meeting Room. It also increases the rental rate from \$20.00 per day to an hourly rate. Alternatives to an hourly rate could be half day and whole day rates

Councillor Watt-Senner suggested she would like to know what other communities are charging to rent their meeting rooms.

Resolution 02-26-97 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to table the discussion of the proposed Meeting Rooms Rental Policy to the next Council Meeting pending more information"

Carried

2020 NCLGA Convention – Save the date – registration Open:

NCLGA is scheduled for May 13-15 in Prince George. Registration is open. Hotel rooms will fill up quickly. For those members of Council wishing to attend NCLGA, rooms and registration should be completed as soon as possible.

2020 NCLGA Resolutions – Deadline approaching:

This was brought to Council's attention in the event Council wanted to submit resolutions. A brief discussion followed. There are no resolutions for the 2020 NCLGA

Resolution 02-26-98 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to receive the CAO Reports"

Carried

Acting Mayor Fennema called for discussion.

No discussion.

Staff Reports

None

Reading List

Resolution 02-26-99 M/S Councillor Watt-Senner/Councillor LePoidevin

"Motion to receive the Reading List"

Carried

Acting Mayor Fennema called for discussion.
No discussion.

New Business

Councillor LePoidevin noted a large hole on Tunasa Crescent. He asked Director of Public Works to do what he can about it.

Councillor LePoidevin commented on the run-down appearance of the mine apartments on Tunasa Crescent opposite the cemetery and the Fire Hall.

Councillor Jenkinson responded, advising there are some changes coming. They have already been discussing unsightly properties and how they should be improved.

Acting Mayor Fennema noted MP Taylor Bachrach will be in Fraser Lake on Wednesday March 4th. MP Bachrach hopes to meet with Council to learn about community challenges and initiatives. He will spend the day in Fraser Lake and plans to meet with community groups as well.

Acting Mayor Fennema thanked the organizers of Family Day for putting on such a well attended and enjoyable day.

Acting Mayor Fennema thanked our Director of Recreation, LeEtta LaFontaine for her Active Sundays brochure.

Acting Mayor Fennema noted the Fraser Lake Library will be holding a 50th Anniversary celebration on October 3rd. She wanted Council to be aware of the event for consideration of future scheduling. There will be more information to come.

Councillor Jenkinson has learned Vanderhoof is the site of free Primary Care Paramedic training. It is his understanding; this is being accomplished through 100 per cent grant funding. If there is any benefit, he would like to provide support for the program.

Resolution 02-26-100 M/S Councillor LePoidevin/ Councillor Watt-Senner
"Motion to receive New Business"

Carried

Acting Mayor Fennema called for discussion.
No discussion.

Bylaws:

Fraser Lake Water Service Tax Bylaw No. 802, 2020

Resolution 02-26-101 M/S Councillor LePoidevin/ Councillor Watt-Senner

"Motion to conduct the fourth and final reading of the Village of Fraser Lake Water Service Parcel Tax Bylaw No. 802, 2020"

Carried

In-Camera:

Resolution 02-26-102 M/S Councillor LePoidevin/Councillor Watt-Senner
"Motion to move the meeting in camera under Section 90(2)(b) of the Community
Charter at 8:55 pm"

Carried

Return to the Regular Meeting

Return to the regular meeting at 9:16 pm.

Next Meeting of Council

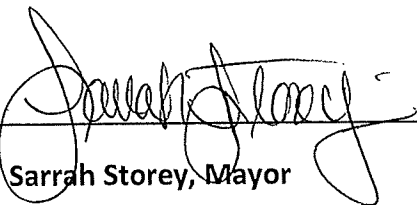
Next Council Meeting on March 11th, 2020 at 5:30 pm.

Adjournment:

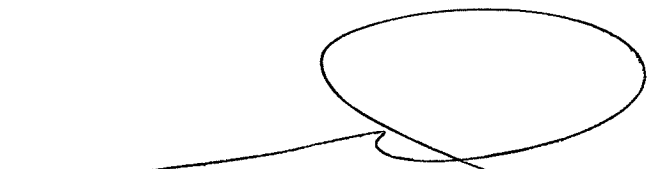
Resolution 02-26-105 M/S Councillor LePoidevin
"Motion to adjourn the meeting at 9:16 pm"

Carried

Certified Correct:



Sarah Storey, Mayor



Rodney J Holland, Chief Administrative
Officer